

**BOARD OF COUNTY COMMISSIONER'S  
AGENDA FOR THE REGULAR SCHEDULED MEETING OF**

**MONDAY, MAY 16, 2016  
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING  
201 SOUTH JONES, SUITE 200, NORMAN, OKLAHOMA 73069**

**Prayer and Pledge of Allegiance**

- A. Meeting called to order.**
- B. Quorum call.**
- C. Approve, Amend, or Modify the Minutes:** of the Regular Meeting of May 9, 2016.
- D. Bid Openings:** Accept, Award, and/or Reject the following (State law requires bids to be opened in house meeting of the Board of County Commissioners).
  - 1. Bid #COM-1750** – The purchase and installation of Commercial Grade Fitness Equipment with Accessories and Rubber Mat Gym/Fitness flooring for the Cleveland County Fitness Center.
- E. Old Business:** Discussion, Consideration, and/or Action regarding the following:
  - 1.** Agreement between Cleveland County and Institute for Building Technology and Safety for administration of the CDBG DR Program.
- F. Items of Business: Discussion, Consideration and/or Action regarding the following:**
  - 1. Resolution/Agreement** among the Governing bodies of Canadian County, Cleveland County, Hughes County, Lincoln County, Logan county, Okfuskee County, Oklahoma County, Pottawatomie County and Seminole County to establish a unified workforce development system throughout the Central Oklahoma Workforce Development area and to establish the Board of Chief Elected Officials by Resolution to appoint one County Commissioner from eachCounty.
  - 2. Cleveland County Workers Compensation Coverage.**

The following items F3 –F20 are Consent Items and are routine in nature.

- 3. Rescind and Re-Award** the delivery time on Bid#BE-1747, page 23 for Newman Signs Inc. – Original Invitation to Bid opened from Newman Signs on March 21, 2016 showing a delivery time of 21-28 hours. Per letter on May 5<sup>th</sup>, 2016 from Newman Signs, the bid should have read 21-28 days not hours. This bid was awarded April 11, 2016.

4. **Renewal of the Agency Agreement Letter** dated January 15, 2007 for the term of July 1, 2016 through June 30, 2017 between the Cleveland County Sheriff’s Office and Leads Online under the same terms, conditions and provisions as originally agreed upon for an annual subscription fee of \$2,988.00.
5. **Renewal Agreement** between the Cleveland County Clerk’s Office and R.K. Black, Inc. for the period July 1, 2016 through June 30, 2017. Total Care maintenance for Source Tech 9620 printer is \$67.43 per quarter and includes 4,500 prints per quarter with an overage charge of \$.01498. Includes all parts, labor, toner, and internal consumables. Paper is excluded.
6. **Renewal Agreement** between the Cleveland County Clerk’s Office and OneSource Managed Services for the period July 1 2016 through June 30, 2017. Maintenance of 2 HP 602X Printers, ID#41316 and ID#41317. No Base rate. \$.0151 per print billed monthly or quarterly for services performed.
7. **Renewal Agreement** between the Cleveland County Clerk’s Office and Underground Vaults and Storage for the period July 1, 2016 through June 30, 2017. Storage Lease Agreement includes economy archives hard copy/x-rays at a rate of \$3.00 per cubic foot per year and environmentally controlled vault storage for electronic media/micrographics at a rate of \$37.50 per cubic foot per year.
8. **Renewal Agreement** between the Cleveland County Clerk’s Office and ARC to renew the maintenance of OCE Plot Wave 300, Serial #330103619 for the period July 1, 2016 through June 30, 2017. The monthly rate is \$147.00, 1000 feet included with an overage charge of \$.0870 per square foot.
9. **Renewal Agreement** between Cleveland County District #1 and Dittner Services to provide monthly monitoring for a fee of \$35.00 per month and a annual leak detector test in the amount of \$125.00 for the period July 1, 2016 through June 30, 2017.
10. **Agreement** between Cleveland County and Water Services Company to provide quarterly testing in the amount of \$100.00 per test and treatment chemical, if needed, delivered at a rate of \$20.00 per gallon for the period July 1, 2016 through June 30, 2017.
11. **Standard Service Contract** renewal agreement between Cleveland County Clerk’s Office and OneSource Managed Services for the period July 1, 2016 through June 30, 2017. Maintenance of HP Scanjet Ent.7000nx DOC. Capture Workstation, ID #51451 at an annual rate of \$299.50. Maintenance care pack covers parts and labor with the exception of maintenance kits, consumables not included.
12. **Renewal of the annual Copier Maintenance Agreement** between the Cleveland County Purchasing Department and One Source for a Bizhub C360, Serial #OED011008018. Agreement includes all labor, parts and supplies.

B/W copies billed monthly at \$.0065 per copy and color copies billed monthly at \$.065 per copy for the period July 1, 2016 through June 30, 2017.

**13. Renewal** of the Agreement between Cleveland County Commissioners and Syntech for the Fuelmaster Fuel Management System during the period July 1, 2016 through June 30, 2017. This agreement is for District #1, #2, and #3. All terms remain the same.

**14. Resolution** to declare surplus and junk the following items from the Cleveland County Clerk’s Office:  
F223-3 and F223-4, Microcomputer Keyboard Storage Drawers.

**15. Resolution** to declare surplus and junk the following items from the Cleveland County Treasurer’s Office.  
C222-108, C222-166, Gigabit Switch  
C222-173, tape Drive with Rack Mount and Serial SCSI Card.

**16. Resolution** to declare surplus the following items from the Cleveland County Treasurer’s Office:

**Filing Cabinets** – C104-15, C104-16, C104-17, C104-19, C104-20, C104-21, C104-22, C104-23, C104-24, C104-25, C104-26, C104-27, C104-28, C104-29, C104-30, C104-31 C104-33, C104-34, C104-35, C104-36, C104-37, C104-39, C104-40, C104-41, C104-45, C104-46 C104-70.

**Desk Tops** – C105-37, C105-37A, C105-38, C105-38A, C105-39, C105-39A, C105-40, C105-40A, C105-41, C105-41A, C105-42, C105-42A, C105-43, C105-43A, C105-44, C105-44A, C105-45, C105-45A, C105-46, C105-46A, C105-47, C105-47A, C105-48, C105-48A, C105-50, C105-51, C105-55, C105-56, C105-56A, C105-57, C105-57A, C105-58, C105-61, C105-62, C105-67, C105-67A, C105-68A, C105-70, C105-70A, C105-71, C105-71A, C105-72, C105-72A, C109-9, C111-6, C111-7.

**17. Approval** of the **April 2016** Monthly Reports of the following Officers:

- a. Bryant Rains, Election Board
- b. Tammy Belinson, County Clerk
- c. Jim Reynolds, County Treasurer
- d. David Tinsley, County Assessor
- e. Rhonda Hall, County Court Clerk
- f. Joe Lester, County Sheriff
- g. Keith Reed, County Health Department

**18. Approval of the following Blanket Purchase Orders submitted for the following Departments:**

**District #1**

16-4575-T2A	Copelin’s Officer Center	\$ 1,500.00
16-4576-T2A	Fleet Pride	\$ 1,500.00
16-4606-T2A	CBI Pipe & Supply	\$ 500.00

**District #2**

16-4577-T2A	O’Reilly Automotive	\$ 3,500.00
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**District #3**

16-4555-T2A UniFirst \$ 600.00

**Building Maintenance**

16-4612-SM2 Johnson Controls \$ 1,000.00

**Health Dept.**

16-4565-MD2 Lowe’s Companies \$ 2,000.00

16-4566-MD1C Sara King \$ 200.00

**Sheriff Dept.**

16-4524-B2A Standley Systems \$ 800.00

16-4630-B2A Copelin’s Office \$ 800.00

16-4632-CCJC1C Global Prisoner Services \$ 3,000.00

**19. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

**FY 15/16**

**General:**

16-0056-E2	16-0401-SL2	16-0897-R2	16-1285-R2
16-1901-CCJC2	16-2517-CCJC2	16-2696-SL3	16-2885-R3BS2A
16-3551-E2	16-3686-E2		

**Highway:**

16-0640-T2A	16-0828-T2A	16-1779-T2A	16-2612-T2A
16-3374-T2A	16-4193-T2A		

**Health**

16-0284-MD2 16-0354-MD1C

**20. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:**

**FY 15/16**

a. General Fund	\$ 141,281.88
b. Highway Fund	\$ 123,775.97
c. Health Fund	\$ 19,347.37
d. Sheriff Service Fee Fund	\$ 8,104.60
e. Sheriff Commissary Fund	\$ 3,336.38
f. Sheriff Jail Fund	\$ 70,127.44
g. Sheriff Mobil Command Fund	\$ 2,000.00
h. Treasurer’s Certification Fee Fund	\$ 802.00
i. CDBG Grant Disaster Recovery Fund	\$ 13,496.00
j. County Clerk Lien Fee Fund	\$ 4,414.92
k. Fairgrounds Fund	\$ 998.87

**END OF CONSENT DOCKET.**

**G. New Business:**

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

**H. Commissioner’s Discussions regarding County Business.**

**I. Public Comment:**

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify items they wish to speak about.)

**J. Executive Session for the purpose of the following:** Pursuant to 25 O.S. 307 B.1. Discussing the employment, hiring in the Cleveland County Human Resources Department.

**K. Action Regarding Executive Session on the following:** Pursuant to 25 O.S. 307 B.1, Discussing the employment, hiring in the Cleveland County Human Resources Department.

**L. Adjourn.**

**Date and Time Posted:** 05-12-16 P04:12 IN

*Jimmy Belinson*  
*by Linda Atkins*  
**County Clerk or Deputy**

